

Our Lady of Lourdes Parish and School

Position Description: Sound Tech

The sound tech ministry serves as a vital part of the liturgical, music and event ministry teams. Sound Ministry is a ministry that helps to grow our parish life! By providing consistent and professional monitoring of the parish audio and video systems, the sound tech allows people to hear the music at Mass and be fully engaged at events. The sound tech is expected to operate and troubleshoot all audio and video equipment. This includes, but is not limited to: sound board setup/configuration, sound checks, streaming of Mass to screens in the church, recording of homilies, and sound board operation during weekend Masses and special events.

Hours: Flexible, we can work with your schedule.

Possible Shifts: Sunday Masses: Sundays – 8:45 a.m., 11 a.m., or 6 p.m. Masses. Saturdays — 4:30 p.m. Mass. Parish and School events: These are scheduled in advance as much as possible. They include weddings, funerals, special Masses, Grotto events, retreats, and ministry events. The timing varies for these events.

Status: Part-Time.

Responsibilities

- Monitors the sound board during Masses and events to insure proper balance of every sound input/output (cantor and ambo mics, the priest's lavalier (lav) mic, string instruments, piano, etc.)
- Runs any visual equipment needed for the Mass or event, including but not limited to: utilizing a projector to screen special videos or campaigns; monitoring and recording the video feed for a Mass and/or homily; streaming video from Mass and/or the projector to screens situated in the Narthex.
- Sets up all necessary equipment for Mass or events, including mics for vocalists and instruments, wireless mics, lav mics, stands, etc.
- Conducts sound checks prior to Mass or special events with all necessary equipment to ensure equipment is functioning properly and that the sound levels and mix is appropriate.
- Records audio and visual feeds of the Mass and homily for use on parish podcast and/or website.
- Breaks down and stores equipment used during Mass or the event.

Qualifications

- Applicants will be trained on all necessary equipment and systems, but experience with professional-grade audio and visual equipment a plus.
- Team player who can collaborate effectively with volunteers and staff members at all levels.
- Excellent communication and problem-solving skills.
- Positive attitude toward the Catholic Church, her teachings, and her work. This person refrains from public promotion or approval of any conduct or lifestyle that would reflect

discredit or disgrace on, or cause scandal in relationship to, the Archdiocese of Denver, or considered to be in contradiction with the Catholic doctrines or morals.

To apply for this position please send a resume or fill out the application and send to admin@lourdesdenver.org.